

**CABLE TELEVISION COMMISSION**  
**July 31, 2014**  
**City Hall, 2<sup>nd</sup> Floor Council Chambers**  
**7:00 PM**

**Committee Members in Attendance:**

Mr. Tom Davis, Commission Chairman  
Ms. Tricia Homer, Commission Member  
Jim Sauer, Commission Member  
Ms. Janice Hopkins, Commission Member

**Attendees:**

Ms. Suellen Ferguson, City Attorney  
Ms. Denise Palmer, Contract Secretary  
Mr. Robert Stumpff, Director of Public Works  
Mr. Bill Gardiner, Assistant City Manager

**1. Adopt minutes from April 24, 2014 Meeting**

The meeting was called to order at 7:05 p.m. Mr. Davis made a motion to accept the minutes from the April 24, 2014 meeting. Ms. Hopkins seconded the motion. The motion was unanimous.

Chairman Davis introduced Bob Stumpff to address the letter from Comcast concerning the copper lines. Mr. Stumpff briefed the Commission on the current status of the copper lines, their location and any potential dangers from hanging wires. Chairman Davis suggested that Verizon and Comcast representatives be invited to an upcoming meeting with Mr. Stumpff present. Ms. Ferguson suggested that the cable representatives and the Escalation Team be contacted on the double polls and the hanging wires and to also contact other local jurisdictions like the City of Greenbelt to see how they have handled similar situations. Mr. Sauer made a motion to request that the representatives from Verizon and Comcast look into the situation, and that they present to Mayor and Council proposed actions and solutions. In addition, the cable representatives should contact other jurisdictions and discuss the issue of double polls and removal of hanging wires. Ms. Hopkins seconded the motion and it was unanimous.

The commission discussed suggested dates for this upcoming meeting in August.

**2. Possible Update from Comcast or Verizon and Report Review**

**a. Review Monthly/Quarterly Reports**

The Commission reviewed reports from Comcast and Verizon. Mr. Davis noted that Verizon does not present their information in a usable form. Their information covers the whole mid-Atlantic region which is not particularly helpful for CTC's needs.

**b. Customer Complaints**

Chairman Davis reported his complaint with Verizon concerning a non-working remote and lengthy phone time to resolve the problem.

**3. Review of request from Comcast in reference to Franchise Agreement and other correspondence.**

Ms. Ferguson briefed the Commission on the status and indicated there will be another round of negotiations. The date has been extended again for the proposed merger and September 30, 2014 is the new date.

**4. Update by City Attorney**

Ms. Ferguson's update was included in Item 3.

**5. Discuss replacement of CTVC Member Clay Gump**

Mr. Davis requested Mr. Gardiner to notify Council that Clay Gump resigned from the Commission and that a replacement is needed.

**6. Schedule Next Meeting**

**Possible dates for next meeting – (July 19<sup>th</sup>, 21<sup>st</sup> or 31<sup>st</sup>)**

Ms. Ferguson suggested a September meeting in regards to the merger and Monday, September 22, 2014 appeared to be the best date available on everyone's schedule. There may be an interim meeting if the cable representatives are available in August.

**7. Announcements**

There were no announcements.

Mr. Davis stated that the next meeting will be September 22, 2014 at 7pm. There being no other items on the agenda for discussion, Ms. Hopkins made a motion to adjourn. Ms. Homer seconded the motion and it was unanimous. The meeting adjourned at 7:45 p.m.

Minutes recorded by Denise M. Palmer, Contract Secretary